



Tuesday 14<sup>th</sup> July 2020

## **September 2020 Opening Arrangements**

Dear Parents/Guardians,

Firstly, we would like to say thank you for all your support this year. We appreciate that it has been very difficult for families to support their child's home learning and we will do everything we can to help your child 'catch up' what they have missed. However, we have to say that you have all done an amazing job and we have loved seeing all the pictures of our pupils learning at home, on class dojo.

### **School Reports**

Please find within this pack your child's school report for this academic year. This would normally provide an overview of your child's academic progress and attainment across the whole academic year, however, as a result of the pandemic, we have adapted the report.

The report includes a summary of the progress your child has made this academic year recognising that they have not completed their full year's education due to the government's decision to close school from 20<sup>th</sup> March 2020. Given the partial school closure due to the coronavirus (COVID-19) outbreak, the report will not include outcomes of key stage 1 or 2 tests or teacher assessments.

Should you wish to discuss the report further, then please contact school where a telephone appointment with your child's class teacher can be made.

### **Year 6 Pupils**

It has been lovely to welcome 8 of our year 6 pupils back into school since our wider re-opening on Monday 22<sup>nd</sup> June, although we have missed our usual celebrations with our full class. I hope the small presents and memory book are some consolation and give you fond memories to look back on in years to come.



From all the staff at Willow Tree we would like to wish you good luck in secondary school. We know you will do us and yourselves proud. Please remember to come and visit us next year.

### **Free School Meals**

From September, the government will no longer issue vouchers to families who are entitled to them. We will return to all pupils in Reception, Y1 and Y2 being entitled to universal free school meals. Pupils in Y3-Y6 will receive free school meals if they are entitled to them. If you may be entitled to free school meals then please contact Knowsley Council to make an application form.

### **Staff Update**

Firstly we are delighted to welcome back Miss. Duck to school following her Maternity Leave earlier this academic year. Miss. Duck has been back in school for last couple of weeks getting her classroom ready and will be back teaching full time in September.

After many years of commitment and hard work with our pupils Mrs. Carroll will sadly be leaving us on Friday 17<sup>th</sup> July 2020. This was a difficult decision for her to make but she has decided to take an exciting opportunity to move to Abu Dhabi with her family and continue her teaching career in a local primary school. We are really happy for Mrs. Carroll and wish her well but she will be really missed by all, especially the children. Please join us in saying a HUGE thankyou to Mrs. Carroll for all she has done for pupils at Willow Tree.

In September, we will be welcoming two new, highly qualified teachers into our Willow Tree family. Miss. Holden and Miss Jones will be joining us as class teachers in Year 1 and 2. Please join me in welcoming them to our school.

**Please see the table below for an overview of staffing effective from September 2020.**



 <p>Mr. S. Bramwell CEO</p>	 <p>Mrs. E. Riley Principal &amp; SENCo Designated Safeguarding Lead</p>
 <p>Mrs. K. Williams Assistant Principal EYFS and KS1 Lead</p>	 <p>Mrs. E. Wilkinson Learning Mentor Designated Safeguarding Lead</p>
 <p>Mrs. R. Sefton Reception Teacher</p>	 <p>Miss. J. Holden Year 1 Teacher</p>
 <p>Miss. H. Jones Year 2 Teacher</p>	 <p>Miss. K. Duck Year 3 Teacher</p>
 <p>Miss. H. Doyle Year 4 Teacher</p>	 <p>Miss. V. Moulds Year 5 Teacher</p>
 <p>Mr. K. Lord Year 6 Teacher</p>	



### **Term Dates**

Please find included a copy of our term dates for the academic year 2020-2021.

### **School Lunches**

We are delighted to announce that Mellors Catering Services will be providing catering at Willow Tree Primary School from 1<sup>st</sup> September 2020. Please find included a letter from Mellors with further information plus our three, weekly menu cycle that will begin from week 1 on Monday 7<sup>th</sup> September.

### **Recovery Curriculum**

We are acutely aware that our curriculum offer, once the children return to school will need to be carefully considered given the recent National events. Already, as a Trust, a team of specialists have researched and planned what our 'Recovery Curriculum' offer will look like. Our 'Recovery Curriculum' will aim to focus on 5 core strands which seek to identify appropriate academic and pastoral support for our learners:

- Relationships
- Community
- Transparent curriculum
- Metacognition
- Space

Reestablishing school routines and rebuilding teacher/pupils relationships is paramount to ensure children are safe and happy contributing to positive wellbeing. Once these have been achieved, pupils will then be sensitively assessed to give teachers an understanding of pupils gaps within their knowledge, skills and understand, if there are any. This will allow staff to teach specifically to each child's individual needs.



### **Drop off and Pick up arrangements for September**

As mentioned previous all pupils are required to return to school on Monday 7<sup>th</sup> September, unless advised by a medical professional.

Within the government guidance released on Thursday 2<sup>nd</sup> July it has been advised that bubbles should not mix and all adults should ensure they maintain social distancing. Therefore to accommodate these safety measures we will have a staggered start and finish time.

#### **Reception**

On Monday 7<sup>th</sup> and Tuesday 8<sup>th</sup> September we have arranged a slightly extended drop-off period so that you can support your child with their transition into a new school.

Please see the highlight time below for your child's drop of slot:

#### **Monday 7<sup>th</sup> September and Tuesday 8<sup>th</sup> September:**

- Group 1: Drop-off at 9.00am
- Group 2: Drop-off at 9.15am
- Group 3: Drop-off at 9.30am
- Group 4: Drop-off at 9.45am

#### **Wednesday 9<sup>th</sup> September**

From Wednesday 9<sup>th</sup> September, reception pupils will be required to come into school in the below time slot that is appropriate to each family .

#### **All Pupils**

From Monday 7<sup>th</sup> September for pupils in Y1-Y6 we will have two staggered drop off and pick up times.

#### **Dropping Off**

If your child is an only child who does not have any siblings within Willow Tree then please drop your child off at **8.35am**.

If your child is a sibling and you have multiple children who attend Willow Tree then please drop your child off at **8.45am**.



### **Picking Up**

If your child is an only child who does not have any siblings within Willow Tree then please pick your child up at **3.15pm.**

If your child is a sibling and you have multiple children who attend Willow Tree then please pick your child up at **3.25pm.**

**Please ensure that only one parent or adult drops off/picks up. This will ensure that social distancing occurs and reduce the risk of transmission as much as possible.**

**Bubble 1: Reception** will be entering through the double gate on our yard.



**Bubble 1: Reception** will be getting collected from their classroom door.

**Bubble 2: Year 1 and Year 2** will be entering through the office door.



**Bubble 2: Year 1 and Year 2** will be getting collected from their classroom door.



**Bubble 3: Year 3 and Year 4** will be entering through the double gate on our yard.



**Bubble 3: Year 3 and Year 4** will be getting collected from their classroom door.

**Bubble 4: Year 5 and Year 6** will be entering and being collected from the KS2 entrance.



### **Breakfast Club**

In September we will continue to offer a breakfast club provision for pupils in Reception-Y6 at a cost of 50p, per day, per pupil. Due to the requirement of maintaining social distancing between bubbles we will require you to book a space for your child by 5pm on Wednesday's for the following week. Please find a booking form within your pack. If you require breakfast club provision for the first week back, week beginning Monday 7<sup>th</sup> September, please email the booking form to school by 5pm Wednesday 2<sup>nd</sup> September.



Please note that this will not be a drop-in service and we will not be able to look after pupils who have not previously booked a place.

### **Uniforms**

Due to the pandemic, although we have ordered jumpers, cardigans, book bags and PE bags with our Willow Tree logo on them we have still not received a delivery of the order. Therefore, during our three inset days in September we have arranged for parents, if you wish, to come into the office to purchase uniform for the new school year.

Please remember, school jumpers/cardigans with our school logo are not a requirement.

### **Items needed, but not available from school:**

- Grey trousers, pinafore or skirt
- White polo t-shirt (Year 6 must wear collared shirt as they will be given a tie by school)
- White or grey socks or tights
- Black shoes (NOT TRAINERS)

### **PE kit consists of:**

- Plain white t-shirt
- Black shorts
- Black plimsolls

Please find below the date and time you are welcome to come into school to purchase any uniform you require. If you have more than one pupil within school you will be able to purchase all children's uniforms at one time.

**Year 6-** Wednesday 2<sup>nd</sup> September at 2.30pm

**Reception-** Thursday 3<sup>rd</sup> September at 1.00pm

**Year 1-** Thursday 3<sup>rd</sup> September at 1.45pm

**Year 2-** Thursday 3<sup>rd</sup> September at 2.30pm

**Year 3-** Friday 4<sup>th</sup> September at 1.00pm

**Year 4-** Friday 4<sup>th</sup> September at 1.45pm

**Year 5-** Friday 4<sup>th</sup> September at 2.30pm



**Willow Tree**  
Primary School

On behalf of the staff and governors of Willow Tree Primary School, we wish you all a very happy holiday. We are looking forward to seeing you all in September but until then, please STAY SAFE!!

Yours faithfully,

Mrs. E. Riley  
Principal

**VANTAGE**  
ACADEMY TRUST

